



## MHI and CICMHE Research Funding Program

# Research Start-up Grants

2014 Guidelines for Proposal  
Development and Submission

**Proposal Due Date: August 15, 2014**

**Context:**

MHI, through its College Industry Council on Material Handling Education (CICMHE), is dedicated to the support of material handling and logistics research and teaching. MHI seeks to develop the faculty of tomorrow by supporting the development of research careers today that focus on topics important to development of the industry. To meet this objective, MHI provides a three-part MHI research grant program:

- Type 1: Research Start-up Grant
- Type 2: Research Spark Grant
- Type 3: Research Partnership Grant

The primary goal of this program is to influence researchers' work at multiple decision points in their research careers. This allows MHI to develop the careers of world-class material handling and logistics researchers and to ensure that they initiate and perform high-value, high-impact research well aligned with the needs of the industry.

**Purpose and Principles of the Research Start-up Grants:**

The purpose of the research Start-up Grant is to help new professors launch their research careers focused on the material handling and logistics field. Proposals are judged primarily on the quality of the proposer's early career development plans and achievements. MHI and CICMHE funding is provided with no specific research deliverable required, providing full freedom on usage of funds. MHI and CICMHE plan to award up to two Start-up Grants annually depending on the availability of funds. MHI and CICMHE pledge to provide grantees with greater exposure to industry and academia so as to help them jumpstart their careers.

**Eligibility:**

MHI and CICMHE Start-up Grants are reserved for faculty who, at the time of submitting their proposal, are within 24 months of having started their first full-time faculty position. Faculty are limited to receiving one grant.

**Funding Levels:**

Proposals are expected to be in the range of \$10,000-\$25,000. In addition, grant recipients may be eligible to apply for additional travel funding to present at MHI and CICMHE meetings, trade shows, and other events. Participating institutions must agree to waive overhead costs for Start-up Grants.

## **Proposal Format and Development:**

Proposals consist of the following:

- Cover letter containing the proposer's contact information
- Career development plan (up to two pages)
  - Detailed focus on the first 3-5 years of research and teaching development plan
  - Brief, broader perspective on full career plan
- Curriculum vitae (up to three pages)
- Best papers authored or co-authored by the proposer (up to three)

## **Expectations of Grantees:**

In addition to following and continuing to develop their proposed career development plan, MHI and CICMHE expect the grantees to provide a brief report on the status of their career development. This report may be written or may be provided at an MHI or CICMHE meeting or event with travel funding being provided by MHI and CICMHE. Grantees will also be strongly encouraged to participate in CICMHE's International Material Handling Research Colloquium and Material Handling Teachers Institute.

## **Timeline**

Proposals are due by August 15<sup>th</sup>, 2014.

MHI and CICMHE are expected to announce awards by October 1, 2014.

## **Contact**

Questions about the Start-up Grant Program should be directed to the CICMHE Managing Director, Daniel Stanton at [dstanton@mhi.org](mailto:dstanton@mhi.org).